

Plan A

Policies and Procedures for Reopening of School with Students

AM Drop off/Beginning of the Day:

- parents and staff will participate in the Daily Health Screening (laminated questionnaire parents/staff answer yes or no to the questions) and students will have temperature checked with touchless thermometer before exiting the vehicle

- all adults checking temperatures/conducting health screenings will wear masks and disposable gloves

- parents/staff will have temperature checked inside using a kiosk (anything higher than 100 will be sent home). Markings on the floor every 6 feet will ensure social distancing while waiting to be checked

- After temperature check, hand sanitizer will be applied

- Teachers will be in their rooms by 7:15 as students will go directly to their classrooms.

Teachers with sinks in the classroom will have students wash hands for 20 seconds upon arrival

- All adults** and students will wear a mask when 6 feet of social distancing is not practical

- Staggered drop off 7:15 (4/5th) 7:20 (3rd) 7:25 (2nd) 7:30 (1st) 7:40 (K). *Allow for flexibility to accommodate parents who have to be at work at a certain time. Siblings can get dropped off together at the earlier designated time

Procedure for Sick Child during the school day

- During the school day if a child appears ill, the teacher will contact the front office. An office staff member will wear appropriate PPE (gloves, mask, face shield) and retrieve the child from the classroom. Teachers will take the students outside for a 5-10 min break so the room can be sanitized, opening windows to ensure proper ventilation. Temperature will be checked in the foyer. If higher than 100, child will be given a mask to wear and will remain in Mrs. Bonville or Mr. Schoen's office. Staff will remain 6 feet away from the child. Staff members present in the room will continue to wear PPE until parent arrives. Parents will be called and Dojo'd by the office staff. **Parents need to **promptly** pick up their child.

- Other symptoms besides fever that indicate illness: shortness of breath, cough, chills, new loss or taste or smell, vomiting or diarrhea**

- Parent will call the office once in front of the building. Staff member wearing the appropriate PPE will escort the child to the car

- Staff member will follow CDC guidelines for disinfecting the room, removal of PPE and washing of hands for 20 seconds

- Parents will contact their health care provider to determine if the child should be tested

- If the child is tested and the test is negative, he/she may return to school once fever free for 24 hours (without the use of fever reducing medicine)

- If not tested but is diagnosed with COVID-19, student must stay home for 10 days from date of first symptoms, at least 3 days fever free, and at least 3 days since the symptoms have improved (cough and shortness of breath)

-Parent/Staff will notify local health authorities of the confirmed case and administration will work with local health officials to notify parents and staff immediately of the exposure to confirmed Covid cases. TAMC will follow the advice of local health authorities as to how many exposed children must quarantine and how long said students will be quarantined.

-If a student/staff test positive but does not show symptoms, they must remain out of school for 10 days

-If a student/staff lives with someone who tests positive for COVID-19, they must stay at home for 14 days

-All students that must stay home will be provided with remote learning opportunities

Social Distancing Protocols

-Markings on the floor every 6 feet in the hallways, bathrooms, lockers, hooks, and multipurpose room

-One way traffic in hallways for entering/exiting for recess (Upper Building: exit through gym door, enter through 3rd grade hall door. Lower Building: exit through door closest to cafeteria, enter through front door of Lower Building)

-Students will remain in rooms except for recess and designated bathroom times

-Teachers will go from classroom to classroom, ensuring all shared materials are sanitized between rooms. Teachers will wash hands/use hand sanitizer once entering a classroom

-Use of plexiglass dividers (for tables) and plexiglass carrols/sneeze guard (for desks) will be utilized in each classroom

Protecting the Vulnerable

-Asthmatic students will be asked to use inhalers with spacers or space masks as opposed to nebulizers or peak flow meters. Staff accompanying students will wear all PPE and follow guidelines for donning and doffing procedures after administration of medicine. Students will wash hands and remain in the office for monitoring for 30 min.

-students/families that have self-identified to be at high risk for severe illness due to COVID-19 will participate in full time remote learning. Families should contact the school office to allow staff time to prepare for remote learning. Teachers will communicate with parents as to times during the day to video conferences and assignments to be completed at home.

-Staff at high risk will speak to administrators as to access to appropriate PPE and, if needed, work modifications

Cleaning and Hygiene

-School will provide soap, paper towels, hand sanitizer, and toilet/tissue paper. Parents will be asked to help with hand sanitizer and tissue paper at the beginning of the year and periodically throughout the year.

-Toilet paper, soap, and paper towel dispensers will be checked every 2 hours in the bathrooms. Staff will alert office staff if any said supplies are low in their classrooms.

-First day of school, teachers will show a short video about proper hand washing (provided by DPI and the NCDHHS). Then the teacher will demonstrate and students will practice. Hand sanitizer will be available for use when hand washing is unavailable. Hand sanitizer will also be used entering the building, before and after use of playground equipment, before and after eating (when a sink is not available) and after blowing one's nose. Soap and water will be available after toileting and before/after eating.

-Hand sanitizer will be at every entrance/exit, in the cafeteria, and in every classroom

-Children will be taught how to properly use hand sanitizer the first day of school

-Students and staff will be taught to sneeze and cough into their elbow or to use a tissue. If a student accidentally coughs or sneezes without covering their mouth, the area will be quickly disinfected.

-Staff will schedule handwashing and sanitation breaks, corresponding to bathroom breaks, snack time, and lunch time. Other sanitation breaks will be worked into the daily routine if more than 2 hours passes between sanitation breaks. Desks, chairs, door handles in the classroom, and lightswitches will be disinfected each night.

-Lunch time procedure: Students will remain in their classroom; tables will be cleaned before and after lunch; handwashing will occur before and after lunch

-Bathrooms will be sanitized between groups of students. Teachers will collaborate and create a bathroom schedule, allowing for 5 min breaks (or more) in between. Assistants, custodians, non-certified staff, and office staff will ensure bathrooms are sanitized between groups.

-Students will bring water bottles from home and will use the water bottle filling station ONLY at the water fountain. Students will also bring all needed supplies to school, labeled, and will not share materials. These items will be stored in the students' personal space and will not move throughout the day.

-Door handles will be disinfectant every 2 hours by custodial staff or by teaching staff as classes enter/exit the building for recess

- Any shared materials (i.e. art supplies or PE equipment) will be sanitized between groups

-Cleaning supplies will be secured away from Kindergarten students.

-Teachers will **open windows** while using disinfectant products to ensure proper ventilation.

-Groups of students will be isolated from other groups, including recess time and dismissal

Transportation

-Buses will be cleaned and disinfected before morning pick up and before afternoon drop off. Open windows to help with ventilation.

-High touch surfaces will be wiped down before morning and afternoon routines (cockpit, seats, armrests, door handles, doors, windows, grab handles)

-parent/guardian attestation must be signed each day for any child entering the bus

-students will use hand sanitizer as they board the bus

- students will be screened for fever once entering the school building
- students will use hand sanitizer after fever check and then proceed to classroom

Pick up Procedures

-Students will remain in their classroom. As students are called, they will proceed to the lower building pick up site.

-Staff will wear face coverings and disposable gloves if on "Cone" duty outside. All staff inside will wear face coverings.

Coping and Resilience

- Parents will have access to resources for mental health and wellness by calling 211 or the Hope4NC Helpline 1-855-587-3463
- Breaks will be dispersed throughout the school day to allow students to stand and move to counteract the effects of not moving/transitioning about campus during the day